### Organic Certification Fee Schedule

**Producers - Eastern Canada**

#### A. Canada (COR), USA (NOP), Quebec and Equivalency Arrangements:

1. **CERTIFICATION FEES:**
   
   **1.1 Basic Fee: Cultivated Area**
   
   - $\leq 10$ acres: $400$
   - 11-25 ac: $450$
   - 26-50 ac: $570$
   - 51-100 ac: $590$
   - 101-200 ac: $690$
   - 201-350 ac: $800$

   In addition to above:
   
   - Cultivated Land including hayland: $1.00/\text{ac}$
   - Pasture Land: $0.40/\text{ac}$

   **1.2 Livestock Fee (Appendix A):**
   
   - Basic Fee: Non-Dairy Livestock: $150$
   - Basic Fee: Dairy Livestock: $350$
   - Animal Units Fee (AU): See Note 11
   - Livestock – excluding poultry: $1.75$
   - Poultry – Additional per AU*: $< 250$ AU: $4.00$
   - $> 250$ AU: by Quotation Only

   **1.3 On-Farm Processing (Appendix B) and Maple Syrup Fee:**
   
   - Basic Fee: $250$
   - Basic Fee – Multi-Ingredient Consumer Products*: $500$

   *Greater than 10 products may be considered Processing

   **1.4 Off-Site Processing Inspection Fee (Appendix F):** $395$

   **1.5 Greenhouse / Mushroom Fee (Appendix C):**
   
   - Basic Fee: $50$
   - 3,000 - 70,000 ft²: $50$
   - $> 70,000$ ft²: by Quotation Only
   - $3,000 - 70,000$ ft²: $12/1000$ ft²

   **1.6 Wild Crop Fee (Appendix D):**
   
   - Individual Growers: as above
   - Grower Group Fee: by Quotation Only

   **1.7 Apiary Fee (Appendix E):** $2.25/\text{hive}$

2. **PRO-CERT ACCREDITATION SURCHARGE:** 10% of Certification Fees

3. **Quebec Accreditation Surcharge (Quebec Only):** 15.3% of all Certification Fees

#### B. Additional Organic Programs

- **Bio-Suisse or Brazil (IBD)** (Data Collection Only): $500/Farm
- **JAS** (via Partnership): by Quotation Only
- **Body Care Products**: by Quotation Only
- **Fibres & Textiles**: by Quotation Only
- **Aquaculture**: by Quotation Only
- **Out of Scope Crops** (eg. medicinal plants): by Quotation Only
- **Local Organic Certification**: See separate fee schedule

#### C. Other Programs

- **Gluten-Free**: See separate fee schedule
- **On-Farm Food Safety**: See separate fee schedule

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**Valid**: 12/01/16

**Fee Schedule - Producers - EBO**

**Author**: BJSN

**Reviewer**: JWH & DL
Fee Payment Procedure:

- A Retainer Fee equal to 50% of estimated total fees must be submitted with the application.
- The Remainder Fee which includes pro-rated travel costs and forensic costs (if applicable) must be paid upon receipt of an invoice following inspection. Interest at 1½% per month is applied to all accounts 30 days after the date of the invoice. The Goods & Services Tax (GST/HST) applies to all fees.

Notes to Fee Schedule

1. **Accreditation Surcharge**: A fee to cover accreditation costs is levied. It is 10% of the total certification fee.
2. **Travel Fees**: Inspection travel costs are levied at cost plus 15% on a pro-rated (shared) basis for vehicle, meals and accommodations provided that you make yourself or an authorized representative available at a time convenient to the inspector. **Special trips** will be levied a full travel cost plus $85/hr for the inspector’s time. Prevailing Federal Government mileage rate schedules are used for vehicle expenses.
3. **Late Application Charge or Incomplete Charge**: Application/Contracts returned after April 1 of each year or which are incomplete automatically receive a $100 surcharge plus $50 per month.
4. **Changes in Scope/Scale**: Re-inspections and re-evaluations necessitated by changes in scope are treated as certification extension applications. The regular fee schedule applies.
5. **Additional Inspections**: As required for compliance verification or changes in scope are levied at $85/hr for inspector and evaluator time plus travel costs.
6. **Forensic Analysis**: Analytical costs for the verification of organic integrity will be invoiced at cost plus 15%. Not applicable to NOP applicants.
7. **Appeal Costs**: Formal appeals of Pro-Cert certification decisions require a non-refundable fee of $500 to $1,500 depending on farm size. Small farms (fees < $500) = $500; Medium farms (fees $501 to $1,000) = $750; Large farms (fees $1,001 to $2,000) = $1,000; Very large farms (fees > $2,001) = $1,500. Not applicable to NOP applicants. Pro-Cert retains the right to levy $75 to $100 per hour for appeal work which it considers extraordinary and/or is caused by postponements, etc.
8. **Fee Refunds**: An applicant who withdraws an application for any reason during the certification process is entitled to a refund of a portion of any fees owed to that date. The amount of the refund is inversely proportional to the work conducted up to the time of withdrawal. Fee Refund policy is as follows: For withdrawals (i) prior to inspection = 75%, (ii) after inspection but prior to evaluation = 50%; (iii) after evaluation = 0%.
9. **Certification Status Information Disclosure**: Fees levied for forwarding certification status documents requested by clients or members of the public are $25 plus: (i) $10 per Certificate of Conformity; (ii) $10 per page for residue test results or other information not protected by Privacy Laws.
10. **Standards and Regulations**: May be obtained free of charge from websites (See Guide to Organic Standards & Regulation) or from our offices at $25/program.
11. **Animal Units (AU)**:

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<th>Group</th>
<th>Type</th>
<th># Per Unit</th>
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<td></td>
<td>feeder cattle</td>
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<td>gilts</td>
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<td>weanling pigs</td>
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<td>Poultry</td>
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<td>chicks, broilers, chickens</td>
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<td>turkeys, geese, ducks</td>
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